

# JOB DESCRIPTION

## Bradford College Students' Union President

### ROLE PURPOSE

**The Students' Union President** is an elected student role that leads the Students' Union and represents the views and interests of all students at the College. The SU President will lead and develop the Students' Union at Bradford College, working alongside the Student Executive Team. The SU President represents students independently, ensuring that student voice is student-led, authentic and focused solely on the interests and experiences of students. The President is supported and mentored by the Student Voice Coordinator, who provides guidance, training and practical support throughout the term of office.

The role is accessible, inclusive and developmental, and no previous leadership or representative experience is required.

### DUTIES & KEY RESPONSIBILITIES

- Lead the Students' Union, serving as a visible and approachable point of contact for students, and contributing to its priorities and activities.
- Represent students on issues relating to their education and overall student experience, ensuring their views are heard and acted upon.
- Gather and present student views in a way that is independent, student-led, and not influenced by staff ideas.
- Support and develop student-led initiatives and campaigns raising awareness of issues affecting students locally, regionally or nationally – e.g. through NUS.
- Hold Bradford College to account on decisions made which affect students, representing their views and campaigning for change.
- Act as the primary voice of students at college-level meetings, including meetings with senior leadership, governors and relevant committees, with support as needed from the line manager.
- Build positive, professional working relationships with college staff and senior leaders, while maintaining a clear focus on student interests.

- Encourage student participation in the Students' Union, clubs, societies and enrichment activities.
- Engage with the Personal Development Team and support the planning of a programme of student activities.
- Promote democratic engagement, including Students' Union elections.
- Be a Student Governor at Bradford College.
- Support college quality processes, such as inspections and learner voice activities, helping ensure students play an active role in shaping decisions, with support from the line manager.
- Uphold the values of equality, diversity and inclusion, respect and student-led democracy.
- Take part in training, mentoring, and development opportunities as required.
- Be prepared to work outside your contracted hours including during evenings and weekends, when necessary, occasionally travelling to attend conferences and training.

## **OTHER DUTIES**

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- To attend appropriate meetings as and when required by the Union.
- To abide by the Union's purpose, policies and procedures at all times.
- Be an excellent role model who promotes high standards of integrity and honesty and represents the organisation's values.
- To contribute to the positive image of the Union with students, the college and the local community.
- Maintain close communication with the Students' Union, either in person or online.
- To undertake other tasks and responsibilities appropriate with the level and nature of the post as required.

## CONTRACT DATES, SALARY & BENEFITS

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<b>Term of Office</b>	One year (with the option to stand again, in line with the Students' Union policy)
<b>Term of Office</b>	1 <sup>st</sup> July 2026 – 30 <sup>th</sup> June 2027
<b>Salary</b>	£21,744.14
<b>Line Manager</b>	Personal Development Team Leader
<b>Location</b>	Based in the David Hockney Building, the post holder may be required to work at or from any of the Bradford College campuses.

If you are the successful candidate we will contact you to complete a **Disclosure & Barring Service** check, relevant to the post you have applied for, at the point we issue your offer letter/contract.

You will be required to present your original ID documents to support your DBS application. You must be at least 16 years old.